

Short Term Consultant Application – Terms of Reference

Project: Global Policy Project: Burundi advocacy case study

1. Background

Overview of IPPF

The International Planned Parenthood Federation Africa Regional Office (IPPFARO) is one of the leading providers of quality sexual and reproductive health (SRH) services in Africa, and a prominent sexual and reproductive health and rights (SRHR) advocacy voice in the region. We remain committed to gender equality and to ensuring that women, girls, and young people realise their rights and have control over their own bodies, their lives, and their futures. Headquartered in Nairobi, Kenya, IPPFARO delivers its critical missions with the support and leadership of 32 Member Associations (MAs), 7 Collaborative Partners, youth advocates, staff, and a network of dedicated volunteers who provide high quality, youth focused and gender sensitive services to those who are most vulnerable and marginalised. In 2020 alone, the MAs provided more than 105 million sexual and reproductive health and rights services. Further details can be found here: [About IPPFARO English/French](#)

Overview of the engagement

IPPF is committed to advocating for the SRHR of all. Yet a multitude of barriers still exist resulting in shocking data on health outcomes: 220 million women who want to avoid pregnancy do not have access to modern contraception; 25 million have an unsafe abortion every year; and one in three experience sexual violence at some point in their lives.

Governments worldwide have committed to international and regional commitments towards delivering universal access to sexual and reproductive health and rights. However, these aspirations are far from being met and sustained multilevel and multipronged advocacy is required if they are to be translated into urgent action.

IPPFAR in collaboration with the Guttmacher Institute, is implementing the Global Policy Project which aims to advance SRHR, and the popularisation and adoption of the [Guttmacher-Lancet Commission's \(GLC\) recommendations on SRHR](#) in regional and national policy instruments.

2. Purpose

IPPFAR is seeking to recruit a short-term consultant(s) / consulting firm to undertake an advocacy documentation exercise in **Burundi**.

3. Roles and Responsibilities

This will include/involve:

- Conducting a desk review of existing national policies and linked advocacy process in-country with a view of providing a brief contextual analysis;
- Working with IPPFAR's Member Association in Burundi to understand and document their roles in national advocacy processes, and identify key informants/interviewees/partners with whom they work.
- Conducting interviews with selected national civil society organisations and local partners, political leadership as/when necessary and appropriate, with the aim of collecting information on a specific advocacy intervention in the country (already identified).
- Writing a detailed narrative description of the advocacy intervention and process, based on the information collected from national partners and other interviewees.

4. Timeline

The assignment is expected to take a maximum of 6 days within the period 17/April/2023 to 02/May/2023

5. Milestones and deliverables

Key deliverables and the timeline will be discussed and agreed with the selected consultant.

6. Contractor Requirements

Proven Ability and Skills

- Essential: Excellent qualitative data collection skills; including designing interview questionnaires and conducting interviews.
- Essential: Excellent written communication skills.
- Essential: Fluency in written and spoken French.
- Desirable: A strong understanding of advocacy tools in the context of SRHR

Personal Competence

- Awareness of and sensitivity to the multi-cultural and diverse environment in which IPPFAR operates.
- Integrity and ability to maintain confidentiality at all times.
- Understanding of and a commitment to safeguarding including child protection, in a local and international context.

Location

The location is virtual, but a candidate based in Burundi would be desirable so as to be able to conduct face-to-face meetings where possible.

7. Reporting

The consultant will report to the Senior Advocacy Advisor at IPPF's Africa Regional Office.

Interested individuals should submit an application for in the IPPFARO CV FORM and a 1-page cover letter to: ippfarbids@ippf.org with the job position you are applying for as the subject of the email by 27/March/2023